

# Consultant Required for “Rules of Business of the Punjab Free and Compulsory Education, Act 2014”

## 1. **Background:**

The constitution of Islamic Republic of Pakistan 1973, after 18th amendment, under Article 25(A) mentions provision of free and compulsory education as fundamental right for children as a responsibility of the state. Moreover, the Sustainable Development Goals (SDGs) adopted by the United Nations and member states in 2015 for peace and prosperity for people and the planet, also focus on Quality Education for all.

## 2. **Scope of Work:**

The objective of this assignment is to draft and share gender sensitized rule of business in a technical manner for the Special Law “Punjab Free and Compulsory Education act, 2014” passed after the 18<sup>th</sup> Constitutional amendment for the compliance of article 25-A of the constitution of Pakistan. Under this assignment the consultant will further be discussing with the advisory committee formed and arranged by ITA (comprising of various stakeholders) to gather their inputs. It is also expected to organize a 1-day orientation workshop with relevant stakeholders to share draft rules of business of the PFCE, Act 2014.

## 3. **Project and Task Overview:**

Idara-e-Taleem-o-Agahi (ITA) project “**Girls Education Matters**” is designed to promote gender justice especially in South Punjab. The program is embedded in the principles of gender justice and equitable timely financing for girls. These are the obligation under the article 25-A of Pakistan’s constitution and the international commitments of Pakistan being the signatory of the sustainable development goals SDG’s for 2030.

## 4. **Terms of Reference:**

The consultant/s (Individual/Firm) will draft the rule of business of the Punjab Free and Compulsory Education act, 2014. The consultant will also participate in the technical advisory committee meetings which will be arranged to gather inputs from various stakeholders for drafting the rules of business.

Further, the consultant/s (Individual/Firm) are expected to facilitate a 1-day orientation session for relevant stakeholder to brief them about the draft. ITA will be responsible for the finances of the orientation. The scope-of-work for this orientation is as follows:

- Develop an agenda to be approved by ITA
- Preparation for session
- Facilitating the session
- Engage interactive group discussion

## 5. Outputs:

- Holding preliminary meeting with ITA team to discuss ToRs, scope and timelines of consultancy.
- 1<sup>st</sup> Draft of rule of business, to be shared with ITA/ advisory committee for feedback.
- Final draft, revised based on the feedback by ITA/ advisory committee.
- 1-day orientation conducted for relevant stakeholders.
- Participation in technical advisory meetings.

## 6. Evaluation Criteria:

Evaluation Criteria	Weightage
Technical Proposal	35%
Financial Proposal	30%
Demonstrated knowledge and experience	35%

## 7. Financial:

- 30% initial payment
- 40% upon submission of satisfactory final report
- 30% upon conclusion of 1-day orientation successfully

## 7. Timeline:

Preliminary meeting with ITA	6 <sup>th</sup> March, 2020
Draft due	19 <sup>th</sup> March, 2020
Final due	31 <sup>st</sup> March, 2020
1-day orientation	7 <sup>th</sup> April, 2020

### **Guidelines for proposal submission**

All proposals should reach the following address in a sealed and signed official envelope, no later than 5PM (Pakistan Standard Time) on:

**Manager Admin**

**Idara-e-Taleem-o-Aagahi (ITA)**

**1/A Canal Park, Gulberg II, Lahore**

For any clarifications regarding this call for proposal, you may contact **Qazi Ehsanullah** at qazi.ehsan@itacec.org.

For general queries, you may reach us at our phone number (+92) (42) 35711107-9