

## **MOU or PARTNERSHIP AGREEMENT**

The agreement is made on the **May 11, 2012** between the "District Government Rajanpur" through the District Coordination officer Rajanpur (here-in-after) called the (DCO - Rajanpur) which expression shall, wherever the context allows, includes its assignees, executors, and attorney etc;

**AND**

**Idara-e-Taleem-o-Agahi (ITA) Public Trust** (here-in-after) called (ITA) which is a certified tax exempt Organization under the PCP certification program striving to promote quality education in Pakistan. The current work and partnerships extend across Punjab, Sindh, Balochistan, and Khyber pukhtunkhuwah, Gilgit-Baltistan, FATA and Azad Jammu & Kashmir. ITA has worked at the policy level in provincial, National working groups on education reforms; it has a track record and relevant experience in the field of sector wide approaches to approve the standard and spread of education through Public Private Partnership (PPPs) completely aligned to provincial education sector plans and priorities therein. ITA's critical partner for action is the public sector at all levels and education foundations, NGOs at local, national and international levels, District Governments, Provincial/Federal Governments private Corporate sector, Philanthropists, expatriate Pakistanis and donors alike. ITA works through its partners organizations the institute for Professional Learning (IPL) and the South Asia Forum for Education development (SAFED) in the areas of capacity building, school audits advocacy and policy influence.

**ITA's Head Office is located at 41-L Model Town Extension Lahore.**

**ITA's vision is:**

**"TO PROMOTE EDUCATION AS COMPREHENSIVE PROCESS FOR HUMEN AND SOCIAL TRANSFORMATION"**

WHEREAS ITA and SED-Punjab have entered into an agreement to achieve all key initiatives related to promoting the goals of Quality education For ALL (With focus on gender) in Punjab and Pakistan (Education Surveys/learning assessment (all levels), literacy ECE, Health Action Schools etc). The initiatives will be supported by different department partners, philanthropists and corporate/Private sector.

THEREFORE in consideration of the aforementioned premise and of the mutual covenants ITA and the DCO Rajanpur have agreed and entered into this memorandum of Understanding to collaborate for joint implementation of the activities, at the Provincial, District, Tehsil, UC and Village level , as planned collaboratively by both parties.

In pursuance thereof, the ITA and DCO- Rajanpur resolve to set up joint consultation mechanism concurrently at the district levels to further enhance cooperation and collaboration

Duration of the agreement/MOU: **This will commence from March. 01, 2012 to February 29, 2016 subject to annual reviews and performance**

**Core areas of collaboration are:**

- a) Service Delivery for improvement in Access, Quality through whole School improvement and Equity Focused catch up programs through non-formal education addressing girls and other disadvantaged group - ECE to High School; school hygiene campaigns and where possible Technical Vocational Education; Enrichment programs: Summer School/Health/Reading clubs; remedial programs; IT clubs ; ECE/ECD programs etc. Education in Emergencies.
- b) Infrastructure Support through Public Private Partnership (P&D), as framed under the PPP Infrastructure Act 2010 (PPP Cell P&D).
- c) Capacity Building: Teacher/Head-Teacher and school council Training through cluster based, District, Provincial, National and International trainings; District Managers training.
- d) Planning & policy Advocacy: Assessment of learning levels; School Development and District Education Plans; Advocacy on Special Days and Evidence Based Policy influence.

**Principles of Collaboration**

- Where possible, ITA will always engage with the school Education Department in Public Private Partnership legal initiatives under formal arrangements.
- Always seek to mainstream innovations within the framework of Rajanpur Education Sector Reform Program aligning to our target, outcomes and budgets.
- Align all material and planning documents to the sector planes, financial system.
- Scale up the program to reach to maximum number of School for system wide impact.
- Use facilities optimally for lifelong learning
- Be transparent and accountable for work undertaken with result base focus.
- Share all research findings, tools, learning resource and Policy/notification for easy access to knowledge driven action and improvements
- Ensure Presence of partners in Key meetings/reviews and strategic planning exercises.

The respective responsibilities of the parties are as follows:

**ITA/IPL will be responsible for:**

**Whole School Improvement program**

- Identifying school in cluster for partnership in collaboration with the concerned EDO (Education).
- Specific needs and the best capacity/resource of the partner and where Possible through the PPP Infrastructure Act 2010.
- Learning material; libraries, reading clubs, summer school, health and school enrichment and environmental programs with active participation of children.
- Technical vocational program in elementary and High school in afternoon for Student and community member in collaboration with TEVTA (ITA's official Partner) after getting approval (NOC) from EDO E-Rajanpur.
- Areas of quality capacity building of head teacher; teacher and school council Providing technical, conceptual and practical training (at the District/Tehsil/UC Level).
- Education in Emergencies in various phases of the emergencies.

**Learning Assessment & other Research studies**

- Undertaking learning assessment and school improvement studies for use In policy and sector planning.
- Logistic support /transport to be provided to partners at most efficient costs or Sharing of POL.
- Support for food/refreshment costs during the surveys and trainings.
- Ensuring that for all capacity building exercises during 2010-2015 critical Focal/technical officers (2-3) for ASER Pakistan/Other initiatives as finalized by Provincial/district will be provided opportunities in Pakistan and abroad.
- Ensuring that all relevant technical material/learning resources are shared with School Education Department in a transparent and timely manner for knowledge Sharing generation and management.
- Ensuring transparency and accountability at all levels and at all times to its Partners.

**Provincial/National/International Advocacy Events/conferences**

- Invitation and offer of collaborative hosting.
- Logistic support /transport at most efficient costs or shearing of POL.
- Providing technical, conceptual and practical training (at the provincial/District/Tehsil level).

**Establishment of Resource centers for ITA staff/resource persons in Districts**

- Ensuring responsibilities and development of the designate rooms/resource centers.

- Repair and Maintenance of the designated room (s) / space.
- Utility bills to be shared where appropriate with a separate meter

**EDO E-Rajanpur will be responsible with respect to the above & specifically support:**

**Whole school Improvement Program**

- The EDO E-Rajanpur under the current MOU in principal agrees to consider initiatives of special programmers by ITA, such as community mobilization, Teachers Training, Health, Early Childhood Education, IT Literacy, literacy for mothers and siblings, Homework Study centers, Summer School (Project Based learning) Youth Citizenship program and support to child labor etc. ITA shall consult with the **District Government** prior to initiating such programmer to ensure that liabilities and responsibilities are clearly established and there is no financial liability for the District Government to carry out such programs other than its formally agreed annual program and schemes as reflected in the recurrent and development budgets as per already set objectives.
- Facilities to hold regular monthly review meetings at the Dept. of Education at District levels with ITA's District team and relevant officers to Share progress and resolve issues.
- If at any stage ITA or any of the partners realizes that other parties have not been able to meet there obligation as delineated in this agreement, will take up the matter with the concerned EDO Education and in extreme cases with the DCO. In case that all conciliatory efforts have failed to improve the situation, the contract can be terminated by serving a three-month to the DCO-through EDO Education.
- Notwithstanding anything to the country contained herein it is expressly agreed between the parties to undertake improvement in the selected school in District as per the terms and condition laid out above.

**Learning Assessment & other Research studies**

- Permission to collect school data (i.e. enrolment, Teachers, facilities, funds, Learning levels etc)
- Sharing personnel as volunteers for the surveys/campaigns/training sparing Field staff for 5-15 days annuals for the survey/trainings linked to school and monitoring.
- Facilitation and participation in the training at district level including training venue and government accommodation (where possible)
- Building capacity of district stakeholders in understanding and owing research/Learning assessment core concept and results.
- Building capacity in collaboration with ITA of ten- twenty personal from each District in Key areas of: education survey; ECE and literacy, numeracy

training through excellent regional trainers which will build capacity of District core staff/teams.

- Facilitation and strategic presence in the dissemination of the result of learning assessment (ASER) at the provincial and district level.

### **Provincial /National/International Advocacy Events**

- Sharing logos, personal as volunteers for the campaigns sparing field staff
- Facilitation and participation in the events at provincial/Tehsil level including venue and accommodation (where possible).

**Partnership linkages will be extended to ITA where appropriate with school Health/Nutrition, or Technical Vocational Programs**

### **Permission to Establish Resource Centers for ITA personnel in school/training Units.**

- At least two rooms will be provided to partner organization/ITA in any accessible High school or other Govt. Building in the District as resource center/operations for managing all program components. ITA will bear improvement /recurrent costs.
- To provide regular budgets salary and non-salary/ and annual Development plan (ADPs) to the partner Government School, staff and school council as per its Normal practices under various sector reform initiatives.

Besides that, ITA and DCO Rajanpur shall determine through mutual consultations mechanism to enhance further cooperation and collaboration for the above stated activities.

### **Monitoring/Reporting**

- To provide regular monthly / quarterly updates to the DCO-Rajanpur/EDO (Education)/District offices for feedback and review on any issues that need to addressed / reported.

### **Disbursement Management of Funds**

- All funds and any other non-financial resource contributed by ITA towards the Improvement of the partner government schools will be solely managed and disbursed by the ITA or its own representation or through school councils. ITA will not transfer any funds to EDO E-Rajanpur but from time to time to school Council Account. ITA may in due course have a separate agreement with a partner local NGO (if any)/School Council for implementation with full information extended to the EDO E-Rajanpur.

### **Partnership with Additional School**

- As and when ITA decides to partner with more school subject to availability of resources, an addendum to this agreement will be share and formally issued by DCO Rajanpur prior to extend the partnership.

**Membership in School Council & Strategic Committees for common aims and objectives**

- ITA will have its representative as a member of the school Council (SC) of all its partner schools receiving under this agreement.

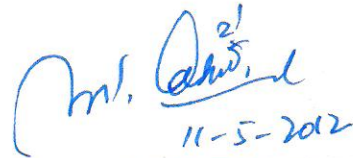
All the appendices make an integral part of this document.

The parties have affixed their signatures below:



**Ghazi Aman Ullah**  
District Coordination officer  
Rajanpur.

Dated: 11-5-2012  
**District Coordination Officer**  
**Rajanpur**



**Mohammad Qasim Baloach**  
District Coordinator Rajanpur.  
Idara-e-Taleem-o-Agahi (ITA)  
Dated: